

**OFFICE OF THE REGISTRAR**  
**Dau Shri Vasudev Chandrakar Kamdhenu Vishwavidyalaya**  
**Durg (C.G.) 491001**

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No. Tender/ 2191

Durg, Date 04/01/2023

**//TENDER NOTICE (2<sup>nd</sup> Call)//**

Sealed tenders are invited from interested eligible bidders who are engaged in tent/sound and light related works for 4<sup>th</sup> convocation proposed at Dau Shri Vasudev Chandrakar Kamdhenu Viswavidyalaya, Anjora, Durg. The tender document(s) along with terms and conditions can be downloaded from vishwavidyalaya website [www.cgkv.ac.in](http://www.cgkv.ac.in). The last date of submission of sealed tenders is 24.01.2023 up to at 2.00 PM

*Al Shauhan*  
Registrar

*[Handwritten signatures]*

**Directorate of Instructions**  
**Dau Shri Vasudev Chandrakar Kamdhenu Vishwavidyalaya**  
**Durg (C.G.) 491001**

No. Tender/ 2191

Durg, Date 01.01.2023

//TENDER TERMS AND CONDITIONS//

1. Sealed tenders are invited from the interested eligible bidders for tent/sound and light related works, under each Annexure mentioned below for forth coming convocation of Dau Shri Vasudev Chandrakar Kamdhenu Vishwavidyalaya, Anjora, Durg. The intending tender must read the terms and conditions carefully and should submit the tender only if eligible and in possession of all the documents required.
2. The tender document (s) will be supplied at non-refundable fee costing Rs. 2000.00
3. The tender document (s) can be obtained from the Director of Instructions, DSVCKV, Durg on any working day between 11.00 a.m. to 5.00 p.m. up to 23.01.2023 by depositing tender fees of Rs. 2000/- in the form of demand draft in favour of the Director of Instructions, DSVCKV, Durg. It can also be downloaded from Vishwavidyalaya website www.cgkv.ac.in. and the tender fee can be submitted in a separate open envelope with tender in the form of DD. Information and Instructions for tender posted on website www.cgkv.ac.in., shall form part of tender document. Corrigendum of any kind related with the tender (if any), would appear only on the above web site and will not be published anywhere else and neither informed in person. Tenderers are advised to visit the above website regularly till the last date of the bid submission.
4. Sale of tender documents, the last date of submission of tender and date of opening the tender will be as per following schedule. Tender will be accepted by hand or by Registered Post (AD) or by Speed Post or by Courier identified by P & T department.

Last date & time for sale of tender document		Last date & time for submission of sealed tender		Date & Time for opening of tender	
Date	Time	Date	Time	Date	Time
23.01.2023	5.00 P.M.	24.01.2023	2 P.M.	24.01.2023	3 P.M.

5. Scope of Supplies:
  - (A) Tent Services work – **Annexure – A**
  - (B) Sound & light works – **Annexure – B**
6. **For Tent Services work** - (Annexure – A)

(All the related envelopes must be superscribed as **Annexure – A – Tent Services work**)

The tender should be submitted in three separate sealed envelopes (three parts). All the three envelopes (parts) should be kept in one big (single) envelope duly sealed and submitted in prescribed format to the Office of Director of Instructions, DSVCKV, Durg – 491001 (C.G.)

- a. **Envelope- I (Pre qualification stage)** - Pre qualification stage should contain the following documents related to bidder's qualification and EMD details.

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- iii. Validity of proposal: The tender terms and conditions including financial rate contracts agreed upon with the successful bidder shall be valid up to one year. The rate contract period may, however, be extended for a further period on mutually agreed terms on the discretion of the purchaser, any contract after validity period will not be considered.

**7. Sound & Light work – Annexure – B**

(All the envelopes related to this must be superscribed as **Annexure – B – Sound & Light work**)

The tender should be submitted in three separate sealed envelopes (three parts). All the three envelopes (parts) should be kept in one big (single) envelope duly sealed and submitted in prescribed format to the Office of Director of Instructions, DSVCKV, Durg – 491001 (C.G.)

- a. **Envelope- I (Pre-qualification stage)** - Pre qualification stage should contain the following documents related to bidder's qualification and EMD details.
  - i. Tender fee of Rs. 2000/- in the form of Demand draft in the favor of the Director of Instructions, DSVCKV, Durg in a sealed envelope dully superscribed as “**tender fee**” in case if tender form has been downloaded from the website [www.cgkv.ac.in](http://www.cgkv.ac.in).
  - ii. Valid registration certificate of the firm participating in the tender.
  - iii. List of items along with details of EMD should be in the Format A
  - iv. Income tax return for the last three years.
  - v. GST Number registration certificate.
  - vi. Past experience of at least 3 years for supply of similar items in any government/semi-govt. or autonomous institutes. The proof (copy of supply orders) for the same must be submitted.
  - vii. **Notarized Undertaking** from the bidder that the firm is presently not black listed from any of the Government organization/undertaking in our country.

**Note:** The Envelope – I will be opened first and the technical bids of only those bidders will be opened which will fulfill the above required conditions mentioned under “Envelope-I

- b. **Envelope II (Technical bid)** – Technical bid should be submitted in a separate sealed envelope under **Annexure ‘B’** clearly indicating the name and tender item number and all are to be kept in **Envelope-II** and superscribed as “Technical Bid”.

Technical bid must contain the following details:

- i. Technical specifications must be submitted as per the Format B
- ii. EMD-The earnest money in the form of Demand Draft Payable to Director of Instructions, DSVCKV, Durg (Clearly indicating the name and tender item) as mentioned in the tender document, which is refundable after finalization of tenders (if rates are not approved or after supply of the material (if the rates are approved).

- i. Tender fee of Rs. 2000/- in the form of Demand draft in the favour of the Director of Instructions, DSVCKV, Durg in a sealed envelope duly superscribed as “**tender fee**” in case if tender form has been downloaded from the website www.cgkv.ac.in.
- ii. Valid registration & gumashta certificate of the firm participating in the tender.
- iii. List of items along with details of EMD should be in the Format A
- iv. Income tax return for the last three years.
- v. GST Number registration certificate.
- vi. Past experience of at least 3 years for supply of similar items in any government/semi govt. or autonomous institutes. The proof (copy of supply orders) for the same must be submitted.
- vii. **Notarized Undertaking** from the bidder that the firm is presently not black listed from any of the Government organization/undertaking in our country.

**Note:** *The Envelope – I will be opened first and the technical bids of only those bidders will be opened which will fulfill the above required conditions mentioned under “Envelope-I (Page no.2)*

**b. Envelope II (Technical bid)** – Technical bid should be submitted in a separate sealed envelope under **Annexure ‘A’** clearly indicating the name of item and all are to be kept in **Envelope-II** and superscribed as “Technical Bid”.

Technical bid must contain the following details:

- i. Technical specifications must be submitted as per the Format B (See Page No 8)
- ii. EMD-The earnest money in the form of Demand Draft, Payable to “Director of Instruction, DSVCKV, Durg” (Clearly indicating the name and tender item) as mentioned in the tender document, which is refundable after finalization of tenders (if rates are not approved or after supply of the material (if the rates are approved).
- iii. Photographs to support the specification of the item (s) are desirable.

**Note:** *The technical bid will be opened first and the financial bid of the qualified bidders will be opened after examination of technical bid.*

**c. Envelope III (Financial bid)** -Financial bid should be submitted in a separate sealed envelope (Envelope-III) for **Annexure ‘A’** clearly indicating the name and tender item as per Format C (see page No.9) It must contain:

- i. The rate of item(s) applicable GST, if any with terms and conditions.
- ii. The quoted rates should be F.O.R. destination including freight, installation charge and operating system.

iii. Photographs to support the specification of the item (s) are desirable.

**Note:** *The technical bid will be opened first and the financial bid of the qualified bidders will be opened after examination of technical bid.*

c. **Envelope III (Financial bid)** -Financial bid should be submitted in separate sealed envelope kept in Envelop-III separately for **Annexure 'B'** clearly indicating the name and tender item number of the item as per Format C (see page 9) It must contain:

- i. The rate of item(s), applicable GST, if any with terms and conditions.
- ii. The quoted rates should be F.O.R. destination including freight, installation charge and operating system.
- iii. Validity of proposal: The tender terms and conditions including financial rate contracts agreed upon with the successful bidder shall be valid up to one year. The rate contract period may, however, be extended for a further period on mutually agreed terms on the discretion of the purchaser, any contract after validity period will not be considered.

8. Court of Jurisdiction – Durg.
9. Payment and Security Deposit – Bidder must deposit security money (3% of actual cost) before issue of work order. Full payment including security deposit will be released only after satisfactory completion of work.
10. The tenders received late or without Earnest Money (EMD) or submitted on wrong address or incomplete in any respect will not be considered.
11. The tenders will be opened in the presence of tender committee of DSVCKV, Durg. The tenderer or authorized representatives may remain present at the time of opening of the tenders.
12. **Undertaking:** The bidder must submit an undertaking in the prescribed Format D (see page No.10) in a sealed envelope superscribed as “Undertaking”.
13. Language of proposal: All the enclosed documents shall be in English or Hindi. If any document is produced in any language other than English or Hindi, true translation copies of such documents in English shall be enclosed duly attested by a Gazzetted officer. Failure to submit English translation of such documents shall make tender invalid.
14. The bidders must submit the signed integrity pact as per CG Government Vitta Nirdesh 39/2013 vide letter no.243/V /N/4/2013 dated 06 July 2013 (copy enclosed) on the date of opening of tender.
15. Right to Reject/Accept any or all Bids:
  - (i) The vishwavidyalaya reserves the right of the accepting the tender (in whole lot or distinct part of it or the supply can be distributed between more than one tenderer).

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- (ii) The undersigned may reject all or any of the tender without assigning any reasons thereof or annul the tender process without incurring any liability to the prospective bidders.
- (iii) For any dispute the vishwavidyalaya shall be the final authority and its decision shall be final and binding on both the parties.

**Note:** 1. Tender notice with terms and conditions- Page 2-6  
2. Annexure-A page 11  
3. Annexure-B page 12

*Di Inam*  
REGISTRAR  
Kamdhenu Vishwavidyalaya  
Durg (C.G.)

*Di Inam*  
**Director of Instructions**  
**Dau Shri Vasudev Chandrakar Kamdhenu**  
**vishwavidyalaya, Durg**

*Di Inam*

Format – A

S.No.		Name of Item	Details of EMD deposited		
			Amount	Name of Bank	DD number and date

SEAL AND SIGNATURE

*Handwritten signature and initials in blue ink.*



**Format – B**

Number of Item	Name of Item :-	
Specification as per tender	Write your specifications or offers	Technical compliance (Better/Yes/No)
Terms & Conditions		

SEAL AND SIGNATURE

*Handwritten signature/initials in blue ink*

*Handwritten signature/initials in blue ink*

*Handwritten mark in blue ink*

Format - C

S.No.	Item	Rate unit	GST			Other charges/ Taxes	Total cost
			CGST	SGST	IGST		

SEAL AND SIGNATURE

**Format – D**

**UNDERTAKING BY THE/FROM BIDDER**

It is certified that all the terms and conditions mentioned in this form have been understood and accepted by us. We are submitting all the documents duly filled & signed and stamped on each page

Date

Signature

Place

Full name and address

(Seal)

*Sole* 

Annexure (A) Tent Services work

S.No.	Items	Unit	Tentative quantity	EMD
1	Pandal (waterproof, fire proof four side cover with tensile fabric) DOME TENT	sqft	(135'x200') = 27000	10,000
2	Green Room & toilet	sqft	(15'x30') = 450	
3	Stage sitting (high end stage chair	No.	11	
4	Mojo Barricade	rft	1000	
5	Sofa two seater	No.	60	
6	Plastic chair with cover	No.	700	
7	Carpet for entire dome	sqft	(135'x200') = 27000	
8	Buffet table for lunch area	No.	50	
9	Round table & Chairs	No.	15 table + 90 chair	
10	Podium	No.	3	
11	Centre Table for stage	No.	8 (size 3'x2')	
12	Deepdaan	No.	01 (size 3' to 4')	
13	Back Drop & stage livefloral decoration	SqFt	500	
14	Gate	No.	3 (size 15'x15')	
15	Tent for convocation March	SqFt	15'x210' = 3150	
16	Red carpet	SqFt	400'x5' = 2000	
17	LED Riser	No.	02 (size 12'x3')	
18	Photographer's stage	sqft	12'x9' = 108	
19	Dressing Table	No.	02	

Annexure B Sound and Ligth Works

S.No.	Items	Unit	Tentative quantity	EMD
1	LED Metal for Dome	No.	30	5000
2	LED Metal for Stage	No.	6	
3	Ceiling Fan	No.	60	
4	Tower AC (2 stage + 1 for green room)	No.	3	
5	Silent fan (for stage)	No.	4	
6	Main college building front lighting jhalar		As per requirement	
7	LED Screen	No.	2 (10'x10')	
8	Sufficient surround sound for Dome [with 2 cordless & 2 Collar Mic with all accessories]	No.	2	
9	Generator Set	125 KVA	01	

*Handwritten signatures in blue ink.*