

CHHATTISGARH KAMDHENU VISHWAVIDYALAYA, DURG

No. Canteen contract/Tender/2018/ 2500

Durg, Dated: 22/01/2018

//TENDER NOTICE//

No.: C.G.K.V. - 2500

Date 22 / 01 / 2018,

Sealed tender is invited for Canteen contract for the Chhattisgarh Kamdhenu Vishwavidyalaya, Durg (CG). The tender document with terms and conditions can be obtained from the office of the DRS, CGKV, Durg on working days between **11.00 a.m.** to **5.00 p.m.** up to **21/02/2018** by depositing tender fee of Rs. 100/- (Rupees one hundred only) in the form of demand draft in favour of the “**Chhattisgarh Kamdhenu Vishwavidyalaya, payable at Durg**”. It can also be downloaded from the website “www.cgkv.ac.in” and the tender fee can be submitted separately with tender in the form of DD. The sealed tenders must reach by **3.00p.m.** of **28/02/2018** at the Office of The DRS, CGKV, Durg-491001 (C.G.)” by registered post/speed post. The tenders would be opened on the same day i.e. **28/02/2018** at **4.00 p.m.**


REGISTRAR

CHHATTISGARH KAMDHENU VISHWAVIDYALAYA, DURG

No. Canteen contract/Tender/2018/

Durg, Dated: /01/2018

//TENDER TERMS AND CONDITIONS//

1. The tender document will be supplied at non-refundable fee costing Rs. 100.00
2. The tender document with terms and conditions can be obtained from the Registrar, CGKV, Durg on working days between **11.00 a.m.** to **5.00 p.m.** up to **21/02/2018** by depositing tender fee of Rs. 100/- (Rupees one hundred only) in the form of demand draft in favour of the “**Chhattisgarh Kamdhenu Vishwavidyalaya, payable at Durg**”. It can also be downloaded from the website “www.cgkv.ac.in” and the tender fee can be submitted separately with tender in the form of DD. The sealed tenders must reach by **3.00p.m.** of **28/02/2018** at the Office of The DRS, CGKV, Durg-491001 (C.G.)” by registered post/speed post. No tender will be accepted by hand. The tenders would be opened on the same day i.e. **28/02/2018** at **4.00 p.m.**
3. Sale of tender documents, the last date of submission of tender and date of opening the tender will be as per following schedule:

| Last date & time for sale of tender document | | Last date & time for submission of sealed tender | | Date & Time for opening of tender | |
|--|-----------|--|------------|-----------------------------------|-----------|
| Date | Time | Date | Time | Date | Time |
| 21/02/2018 | 5.00 p.m. | 28/02/2018 | 3.00 p. m. | 28/02/2018 | 4.00 p.m. |

4. Sealed tenders are invited from the contractor or Company or their authorized representatives for canteen contract.

5. **Scope of Supplies:**

Canteen contract

6. The tender should be submitted in two separate sealed envelopes (two parts). Both the envelopes (parts) should be kept in one big (single) envelope duly sealed and submitted in prescribed format to the office of the Registrar, CGKV, Durg.

a. Envelope–I: Should contain the Technical/Experience bid and undertaking (Format-A and Format-C).

Note: The **Envelope–I** will be opened first and the technical bids of only those bidders will be opened which will fulfill the terms and conditions of the contract.

(b)Envelope II –Financialbid (Format-B): should be submitted in separate sealed envelope.

The quoted rates should be valid up to one year from the date of approval by the competent authority.

Note: The technical bid will be opened first and the financial bid of the qualified bidders will be opened after examination of technical bid.

7. The canteen contractor will have to deposit the security of Rs. 5,000/- (Rupees five thousand only) in cash as refundable Security which will be payable at the time of signing of contract and will be refunded after the successful completion of contract for one year from the date of start of Contract. No interest shall be paid on the security amount.
8. The license fee for the Canteen is fixed as Rs. 500/- (Rupees Five hundred only per month excluding electricity charges. The contractor will deposit the rent in the college by 7th of each month, otherwise Rs. 10/- per day will be charged as fine.
If the rent is not deposited for a month, a fine of Rs. 100/- (Rupees one hundred only) will be imposed and if the rent is not deposited for two months, the contract can be cancelled and canteen premises shall be sealed by the college authorities and the rent will be recovered from the security. The contractor shall get the electricity sub-meter installed in the college canteen at his/her own cost for electricity charges. **The contractor shall make payment for the actual electricity consumed as per the rates charged by CSEB Administration.**
9. The furniture for students will be provided by the college for which the contractor will be responsible for its safe custody. In case of any damage or breakage, the repair will be got done and its payment will have to be borne by the contractor. No electric gadget will be provided by the college.
10. The rates of eatable items are required to be displayed in the canteen hall as approved by the “Contract Committee” at his/her own cost for information of students, staff & general public.
11. The contractor will be required to serve tea, etc. in the Staff Room /Departmental Rooms and Office only. Nothing will be served to the students in the classrooms and out-side the canteen.
12. **The contractor will have to engage sufficient number of adult servants only for better service. The servants should be neatly dressed.**
13. He/She will also intimate to the local Police about his/her employees’ details within one week of his/her employment for verifications and will also furnish a list of staff engaged by him/her along with passport size photographs. A copy after the police verification is submitted to the Care Taker.
14. The contractor will be giving credit to the students at his/her own risk & responsibility and the college will not be responsible for the recovery of the such credits from the students.
15. **The contractor will maintain full cleanliness in the Canteen premises.**
16. The contractor will not serve anything to the outsiders in the college canteen without the prior permission of the Contract Committee.
17. Selling of Cigarettes/Narcotics/Alcoholic Drinks/Drugs in the college canteen is strictly prohibited. The contract can be cancelled for any lapse shown by the contractor in this regard.
18. The contractor will use only branded material.

19. Only those eatables will be allowed to be sold by the contractor in the canteen which are approved by the Contract Committee. The quality of these eatables will be checked by the Canteen Committee periodically. The sale of stale and unhygienic eatables is not allowed. The eatables must be kept covered to avoid contamination/adulteration.
20. The contractor will make all catering arrangements (Tea, Lunch, Dinner, etc.) at various college functions at contract rate.
21. **The contractor is not allowed to assign, sublet, or transfer the possession of the canteen or part thereof to any other party.**
22. The contractor shall be present personally for performing the job of contract allotted to him/her.
23. The contract will be valid for one year, but it can be **extended upto three years** on the recommendations of the College Contract Committee provided that the services rendered by the contractor are satisfactory and he/she will be required to pay rent, etc. for the extended period as fixed by the College Contract Committee.
24. If the contractor leaves in the middle of the session, his /her security amount will be forfeited.
25. Insurance & accident risks of the workers shall be the responsibility of the contractor.
26. In case of deficiency in service on the part of contractor, his/her contract may be cancelled and contract may be given to the next contractor in the list for which the decision of the Contract Committee will be final.
27. Night stay of workers is not allowed in the College Premises.
28. The contractor should include the following items and provide the minimum rates for the said items.

| | |
|-------------------------------------|---|
| i) Samosa | xvi) Mungodi |
| ii) Bread Pakora | xvii) Mung-Bada |
| iii) Aallu Banda | xviii) DahiBhalla |
| iv) Bhajiya | xix) Dahi-wada |
| v) Poha | xx) ChholeBhattura |
| vi) Jalebi | xxi) RajmahChawal |
| vii) Patties | xxii) KarrhiChawal |
| viii) Noodles (Half and Full plate) | xxiii) Paranthawith Dahi |
| ix) Veg. Sandwich | xxiv) Veg. Thali(4 Chapati, Dal & Seasonal Vegetable) |
| x) Chaat | xxv) Pudi-Sabaji (6 poodi + 150 gmsabaji) |
| xi) Golgappa | xxvi) Lassi |
| xii) Tea (Half set and Full set) | xxvii) Fresh Juices (Rates for different juices to be quoted separately) |
| xiii) Lemon Tea | xxviii) Cold Drinks (Discount on MRP) |
| xiv) Coffee (Hot and Cold) | xxix) Ice cream (Discount on MRP) |
| xv) Hot dog | xxx) Amul or any branded product (Discount on MRP) |

29. The tenders received late or submitted on wrong address or incomplete in any respect will not be considered.
30. The tenders will be opened in the presence of tender committee of Chhattisgarh Kamdhenu Vishwavidyalaya, Durg (C.G.). The bidders or their authorized representatives may remain present at the time of opening of the tenders.
31. **Undertaking: The bidder needs to submit an undertaking in the Format C(to be kept in envelope-I).**
31. **Language and currency of proposal**
All the enclosed documents shall be in English or Hindi, if any document is produced in any language other than English or Hindi, true translation copies of such documents in English shall be enclosed duly attested by a Gazetted officer. Failure to submit English translation of such documents shall make tender invalid. **Further, the price quoted in the financial bid shall only be in Indian Rupees.**
32. **Right to Reject/Accept any of all Bids:**
- a. The undersigned may reject all or any of the tenders without assigning any reasons thereof or annul the tender process without any reason thereby incurring any liability to the prospective bidders.
 - b. No tender shall be taken into consideration unless it satisfies all the requirements prescribed above and is presented with prescribed time limit.
 - c. For any dispute the Vishwavidyalaya shall be the final authority and its decision shall be final and binding on both the parties.


REGISTRAR

Format- A

Chhattisgarh Kamdhenu Vishwavidyalaya, Durg C.G
(Technical/Experience bid)

Application for the contract of: _____

1. Name of the Applicant

: _____

Tel/Mobile No.

: _____

2. Date of Birth :

3. Father's Name :

4. Name of Firm & Address/ : _____

Local Address : _____

: _____

5. Permanent address : _____

6. Whether physically handicapped/disabled: _____

(if yes, attach the medical certificate from the competent authority)

7. Previous Experience: _____ (Attach certificate /testimonial).

Affix passport size
photo self attested

| Nature of contract | Institution/office | Period | Reason for leaving the contract | Experience |
|--------------------|--------------------|--------|---------------------------------|------------|
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Date:

Signature of the applicant

Note:-

1. Before applying for the contract kindly go through the Terms & conditions of the college contract, enclosed along with.
2. Please attach latest proof of residence (Adhaar Card).

Format-C

UNDERTAKING BY/FROM THE BIDDER

It is certified that all the terms and conditions mentioned in this form have been understood and accepted by us. We are submitting all the documents duly filled, signed and stamped on each page.

Date

Signature

Place

Full Name and address of Bidder-