



छत्तीसगढ़ कामधेनु विश्वविद्यालय  
कैम्प कार्यालय : दुग्ध प्रौद्योगिकी महाविद्यालय, रायपुर

क्रमांक स्था./15/शैक्ष./2013/

रायपुर, दिनांक: /10/2013

//अधिसूचना//

छ.ग. कामधेनु विश्वविद्यालय के कार्य परिषद् की द्वितीय बैठक में लिये गये निर्णय एवं माननीय कुलपतिजी के अनुमोदन उपरांत विश्वविद्यालय के अधीन संचालित महाविद्यालयों में स्नातक, स्नातकोत्तर एवं पी.एच.डी. प्रोग्राम के लिये शैक्षणिक नियमावली वर्ष 2013-14 से लागू किया जाता है।

कुलपतिजी के आदेशानुसार

कुलसचिव

पृ. क्रमांक स्था./15/शैक्ष./2013/41185 रायपुर, दिनांक: 29/10/2013  
प्रतिलिपि सूचनार्थ प्रेषित :-

1. मान. कुलपतिजी के निज सहायक/तकनीकी अधिकारी, छ.ग. कामधेनु विश्वविद्यालय, अंजोरा दुर्ग।
2. अधिष्ठाता, पशुचिकित्सा एवं पशुपालन महाविद्यालय, अंजोरा (दुर्ग)/दुग्ध प्रौद्योगिकी महाविद्यालय, रायपुर/मात्स्यिकी महाविद्यालय, कवर्धा।
3. निदेशक, अनुसंधान सेवायें/विस्तार सेवायें/ शिक्षण/कामधेनु एवं पंचगव्य अनुसंधान केन्द्र/अधिष्ठाता, छात्र कल्याण, छ.ग. कामधेनु वि.वि., अंजोरा (दुर्ग)।
4. नोडल अधिकारी, पशु चिकित्सा एवं पशुपालन महाविद्यालय, बिलासपुर।
5. निदेशक/प्राध्यापक, एनीमल बायोटेक्नोलॉजी सेंटर/सेंटर फॉर वाईल्ड लाईफ हेल्थ एण्ड फोरेंसिक केन्द्र, छ.ग. कामधेनु विश्वविद्यालय, अंजोरा, दुर्ग।
6. वित्त अधिकारी, छ.ग. कामधेनु विश्वविद्यालय, दुर्ग।
7. परीक्षा नियंत्रक/विशेष कर्तव्यस्थ अधिकारी (शैक्षणिक) छ.ग. कामधेनु विश्वविद्यालय, अंजोरा, दुर्ग।
8. विशेष कर्तव्यस्थ अधिकारी, वेटनरी पॉलीटेक्नीक, महासमुंद।
9. प्राचार्य/सह-प्राध्यापक, वेटनरी पॉलीटेक्नीक, सूरजपुर (अम्बिकापुर), छ.ग. कामधेनु विश्वविद्यालय, अंजोरा, दुर्ग।

  
कुलसचिव

**ACADEMIC REGULATIONS  
FOR  
Ph.D. DEGREE PROGRAMME**

**EFFECTIVE FROM 2013-14**



**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA  
DURG-491001 (C.G.)**

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**Patron:**

**Dr. U.K. Mishra**  
Vice Chancellor

**Executive Officer:**

**Dr. N.K. Nigam**  
Registrar

**Academic Regulation Committee**

- |    |  |   |          |
|----|--|---|----------|
| 1. | <b>Dr. S.P. Ingole</b><br>Director of Instructions | - | Chairman |
| 2. | <b>Dr. Sudhir Uprit</b><br>Professor and Head      | - | Member   |
| 3. | <b>Dr. S. Pal</b><br>Professor                     | - | Convenor |

*AD. S. S. S.*

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## ACADEMIC REGULATION FOR Ph.D. DEGREE PROGRAMME

### 1.0 Title

These Academic Regulations shall be called “Chhattisgarh Kamdhenu Vishwavidyalaya Ph.D. Academic Regulations 2013” governing Ph.D. Degree Programmes for the faculty of Veterinary Science & Animal Husbandry and Dairy Technology under semester system. These shall come into force from the Academic session 2013-14 and shall be applicable to all the students on roll of the Vishwavidyalaya uniformly.

### 2.0 Definitions

- 2.01 **University:** The University means Chhattisgarh Kamdhenu Vishwavidyalaya, Durg, Chhattisgarh.
- 2.02 **Academic session:** An academic session is a period during which a cycle of study is completed. It shall commence on or after 1<sup>st</sup> July. There shall be two semesters in an academic session.
- 2.03 **Semester:** A semester shall normally consist of 20-21 weeks with 90 instructional days and 20 days of examination.
- 2.04 **Curriculum:** It is a series of courses offered to provide learning opportunities to meet the requirements for a degree.
- 2.05 **Course:** A course is a unit of instructions, series of classes and work experience extending over a semester. It has a specified number, title and credits.
- 2.06 **Credit (Course credit):** It is a measure of quantity of work done in a course. One credit represents one hour of lecture or two to three hours of laboratory or field work per week over a semester.
- 2.07 **Course Load:** It is a number of credits a student shall register in a semester.
- 2.08 **Grade:** It is a measure of quantity of work done in a course to meet percentage of marks obtained in a course by 10. It shall be expressed on a 10-point scale up to second decimal place.
- 2.09 **Grade point:** A grade point is a product of credits registered by a student and grade secured in a course, which shall be expressed on 10-point scale up to second decimal place.
- 2.10 **Credit point:** A credit point is a product of grade point obtained by a student and number of credits in a course.
- 2.11 **Grade Point Average (GPA):** It is the measure of performance of a student in all the courses taken during a semester. The GPA is computed by dividing the total grade points earned by a student in a semester by the total number of credits registered. It shall be expressed on 10- point scale up to second decimal place.
- 2.12 **Overall Grade Point Average (OGPA):** It is a measure of cumulative performance of a student on completion of the second and subsequent semesters of the degree programme. It is computed by dividing the total credit points earned by a student up to the end of a particular semester by the total number of credits. It shall be expressed on a 10-point scale up to second decimal place.
- 2.13 The OGPA shall be rounded off to second digit of decimal point on the basis of third digit. If third digit of decimal point is 5 or more than 5, then second digit will be increased by one. If, however, it is less than 5, it will be ignored. This will be done at the end of each semester while calculating the OGPA.
- 2.14 **“S” and “US” grade:** “S” grade means satisfactory performance and “US” grade means unsatisfactory performance.

- 2.15 **Examination:** Examination means practical, theory and all such examinations which are conducted under the semester system.
- 2.16 **Superintendent:** Superintendent means Dean of the College who shall act as Superintendent of Examination.
- 2.17 **Assistant Superintendent:** Assistant Superintendent means the teacher so appointed by the Dean of the College to supervise the Examination.
- 2.18 **Teacher:** Teacher means the Professor, Associate Professor or Assistant Professor or the incumbent appointed on the posts equivalent thereto in teaching, research and/ or extension in University approved as per ICAR/UGC norms.
- 2.19 **Invigilator:** Invigilator means the teacher directly engaged in invigilation work in the examination hall.
- 2.20 **Flying Squad:** Flying squad means a team consisting of teachers/officers constituted by the University to prevent use of unfair means/malpractices in the examination.
- 2.21 **Major courses:** It means the courses of the department in which a student has been admitted.
- 2.22 **Minor courses:** It means the courses which are registered by a student from the department most closely related with his programme of studies and work.
- 2.23 **Supporting courses:** It means the courses which are registered by a student from other departments which may be helpful to the student in his programme of studies and work.
- 2.24 **New Entrants:** New entrants are those students of first year who have just been admitted through fresh admission process.
- 2.25 **Continuing students:** Continuing are the students other than new entrants.
- 2.26 **Repeat students:** Repeat students are those whose entire previous academic performance of a certain academic session has been cancelled or those who are repeating certain failed course(s) or those who are appearing in certain failed course(s) of some previous class.
- 2.27 **Outgoing students:** Outgoing students are those students of final year who have completed the minimum semester requirements of a degree programme, but not those students who have not cleared some of the failed course(S) even after completing the minimum semester requirements.
- 2.28 **Registration in the courses:** The registration of newly admitted students or continuing students for the postgraduate degree programme means that the students will physically present themselves before the Dean of the College on the scheduled date of registration notified by the University or Dean of the College for registering the requisite courses after depositing fee.

### **3.0 Admission and Registration**

- 3.01 **Common Entrance Test(CET):** Admission of students to Ph.D. degree programme shall be made through Common Entrance Test (CET) under the supervision of the Director of Instructions (DI) as per the procedure laid down from time to time by the University.
- 3.02 **Eligibility for CET:** The eligibility of a student for appearing in the Common Entrance Test (CET) for admission to Master degree programme will be as decided by the University.
- 3.03 **Merit list of CET:** The admission of students shall be decided on the basis of an index merit list to be arranged in decreasing order of merit category wise. For the reservation category 5% relaxation will be given in qualifying marks (SC/ST/OBC).
- 3.04 **Director of Instructions (DI)** shall be chairman of the admission committee for all Ph.D. degree programmes of the University.

- 3.05 Admission of the nominees of Govt. of Chhattisgarh, ICAR, Govt of India and the University employees shall be regulated as per requirements and procedures laid down separately by the University from time to time subject to fulfilment of minimum admission requirements.
- 3.06 Admission to different courses shall normally be made in the beginning of the academic session.
- 3.07 The admission of a student shall consist of the following steps:
- a. Payment of fee in person,
  - b. Registration of courses in person.
- 3.08 **Admission and Registration of New entrants:** Selected students must report in person to the Dean of the College on the date of admission prescribed by the University/Dean of the College for payment of fee (on the same day) and for the purpose of registration of courses. The new entrants selected for admission to a Ph.D. degree courses of the University shall become enrolled students only on completion of all the formalities prescribed by the University from time to time.
- 3.09 At the end of admission process if some seats are still left vacant, change of subjects can be permitted through counselling of desirous students immediately after the last date of registration (after 02 working days). After the change of subjects, vacant seats(s), if any, will be filled up from the merit list on third working day of completion of registration including late payment fee (06 working days) (ie., on the 06<sup>th</sup> working day of the scheduled day of registration).
- 3.10 Preference in admission to Ph.D. degree programme will be given to the students who have been awarded National/International fellowship.
- 3.11 An identity card shall be issued to each enrolled student which should be carried by him at all times and be shown whenever required. The students should always quote the I.D. number, while making correspondence with College/University. The identity card should be renewed every year. In the case of loss, duplicate identity card will be issued from the College on payment of prescribed fee.

I.D. (Identity) number shall be issued within one month of admission of students. It will be represented by an alphabet 'K' a unique code for Chhattisgarh Kamdhenu Vishwaviyalaya followed by a nine digit code such that the digits would have following meaning.

- i) First digit = Faculty (1 = Veterinary and Animal Husbandry, 2 = Dairy Technology, 3= Fisheries Sciences)
- ii) Second digit = Degree Programme (2 = UG, 3 = PG, 4 = Ph.D.)
- iii) Third-fourth digits = College (Ten numbers from 01 to 20 to be reserved for constituent colleges under different faculties.
- iv) Fifth-sixth digits = Year of admission (If any student is admitted in the year 2013 then the year of admission will be 13)
- v) Seventh-eighth-ninth digits = Serial number of admitted student (e.g. 001 would indicate the serial number of the first admitted student)

*Example:* The example for the ID Number of the first student admitted in any constituent college in the year 2013 would be as follows:

For UG student at Veterinary College, Anjora, Durg: K120113001

For a PG and Ph. D student the second digit would be replaced by 3 and 4, respectively.

The codes of different colleges are as below:

S. No.	Faculty	Degree programme	College	Year of admission	ID No. of first student admitted
1.	Veterinary & A.H.	UG	Anjora, Durg	2013	K120113001
2.	Dairy Technology	UG	Raipur	2013	K220113001
3.	Fisheries	UG	Kawardha	2013	K320113001
4.	Veterinary & A.H.	PG	Anjora, Durg	2013	K130113001
5.	Dairy Technology	PG	Raipur	2013	K230113001
6.	Veterinary & A.H.	Ph.D.	Anjora, Durg	2013	K140113001
7.	Dairy Technology	Ph.D.	Raipur	2013	K240113001

3.12 The number of seats for admission shall be decided by the Academic Council for each academic session. The seats for candidates who have obtained National/International fellowship shall be over and above the number of seats decided by the Academic Council.

#### **4.0 Registration by continuing students**

4.01 Students on roll of the University must report physically to the Dean of the College and pay required fee and register the courses prescribed for the semester on the scheduled date. Payment of fee and registration in absentia shall not be permitted.

4.02 Late payment of fee and registration of courses shall be permitted by the Dean of the College up to 07 working days only, following the date of registration. Late registration fee @ Rs.100/- per day shall be charged for each subsequent day, subject to maximum of seven working days. There shall be no registration after 7<sup>th</sup> working day. For repeat students refer to the relevant subsection in the section entitled “**Mode of examination, evaluation, continuance, dropping and re-admission of students**”.

#### **5.0 Advisory committee**

5.01 Every student shall have an advisory Committee with a Major advisor as Chairman who will be from his major discipline of studies. Major advisor in consultation with Head of the Department shall constitute the advisory committee. Head of the Department shall forward the proposal to the Director of Instructions through the Dean of the College for approval (**Annexure I**). The Head of the Department shall be in the advisory committee.

5.02 Normally, a Major Advisor will not be allotted more than two students.

5.03 The composition of Advisory Committee shall be as below:

S.No	Advisory Committee	Number
1.	Major Advisor	1
2.	Member from department	1
3.	Member from minor department	1
4.	Member from supporting/other department	1
5.	Head of Department	1

The Major Advisor in consultation with Head of the Department may add one member extra depending upon the nature of the programme of work.



- 5.04 After admission of student, the Major Advisor will maintain up to date academic record of the student and will keep in touch with the academic progress of the student. The Major Advisor shall render suitable advice regarding programme and progress of the student allotted to him. He shall continue to do so till the completion of degree by the student. No authority shall entertain any application of the student unless properly recommended by the Major Advisor through the Head of the Department.
- 5.05 The advisory committee should be finalized in the first semester, within one month from the date of registration.
- 5.06 If a Major Advisor is out of headquarter for more than three months prior to the date of submission of theses of his/her student(s), the next member of the Department from his/her Advisory Committee shall be the Major Advisor. The teacher who is going to retire within three years, they will not be allotted students.
- 5.07 In case of change of Major Advisor or committee member, the Head of the Department shall submit a proposal through the Dean of the College to the Director of Instructions for approval.
- 5.08 Eligibility for Advisors
- a. Assistant Professor or equivalent and above having Ph. D. Degree with 5 years of experience shall be eligible as major advisor or advisory committee member.
  - b. Students undertaking research work on other research stations of the University may have a Co-Major Advisor preferably of the same department.
  - c. In case the Co-major Advisor of the same department is not available but facilities exist for research work on a research station, then the Co-Major advisor may be taken from the other department who shall be helpful in thesis research work.
- 5.09 Inter Institutional Programme
- The student may take research work of the thesis in collaboration with an International/National Institute, CSIR and ICAR Institute(s) and Laboratories, any other University or with other Organization having advanced research facilities. In this respect a memorandum of understanding (MOU) between the collaborating Institute(s) and the University must be signed. For this the bio-data of advisors shall be assessed by a committee consisting of Director of Instructions, Dean of the college, Head of Department and the Major Advisor.
- a. The Major Advisor shall help in identifying such institute(s).
  - b. A Co-Major Advisor of the Advisory Committee shall be from the collaborating organization(s).
  - c. If a student completes the course work from this University then the Major Advisor shall be from this University and a Co-Major Advisor from sponsoring University/Institution.
  - d. If a student completes the course work from other University/Institution then the Major Advisor shall be from that University/Institution and Co-Major Advisor may be from this University.
  - e. The cases not covered under these rules may be considered by the Vice-Chancellor.
  - f. Student shall submit the progress report of research to the Head of the Department through Co-Major Advisor and Major Advisor.
  - g. No Financial aid shall be provided by the University to the student or to the collaborating organization for this purpose.
  - h. The maximum duration to complete degree will remain same.
- 6.0 Programme of study and synopsis of thesis research**
- 6.01 The students admitted in the University shall be required to follow the curriculum and programme of study as prescribed by the University from time to time.

- 6.02 Programme of course work for Ph.D. students should be planned and prepared by student's Advisory Committee and submitted to the Dean of the college through Head of the Department for approval within first semester (**Annexure II**). The Dean of the college will forward the same to the Director of Instructions for approval.
- 6.03 A synopsis of thesis research shall be prepared (**Annexure III**) by the students in consultation with major advisor and other members of the Advisory committee and shall be forwarded to the Dean of the college through Head of the Department latest by the end of the second semester.
- 6.04 A synopsis seminar shall be delivered by the students in presence of all members of Advisory Committee and teachers of the concerned department. Title of the research work and treatments shall be thoroughly discussed. Major Advisor shall enclose a certificate (**Annexure IV**) to this effect with the synopsis to be sent for approval.
- 6.05 Dean of the college shall send the synopsis to the Director of Research Services who shall see that the proposed research work fits into over all research programme of the university. The Dean of the college shall finalize the synopsis keeping in view the comments of Director of Research Services and shall forward it to the Director of Instructions for approval.

**7.0 Course duration, credit requirements, withdrawl, dropping and substitution of courses.**

- 7.01 A student admitted to Ph. D. Degree programme is required to fulfil the residential requirement. The maximum time limit for completion of a degree programme as (submission of thesis) indicated below:-

Degree Programme	For regular Students		For in-service candidates	
	Residential requirement (semester)	Maximum Time limit (semester)	Residential requirement (semester)	Maximum Time limit (semester)
Ph.D.	6	12	6	14

In case, a student fails to complete his/her degree requirement including submission of thesis within the time limit due to some unavoidable circumstances, then one additional semester can be permitted by the Director Instructions on recommendation of the Major Advisor, the Head of the Department and the Dean of the College, Intimation of such permission will be sent to the Registrar/Dean/ Head of the department / Section. Any further extension required, will be considered only in Academic Council.

Both categories of students can submit thesis after completion of 5<sup>th</sup> semester i.e. at the beginning of the 6<sup>th</sup> semester for further processing to enable them to complete their degree programme within 6 semesters.

A student shall be required to observe the minimum duration requirement of 6 semesters with a maximum of 12 (14 for in-service candidates of this vishwavidyalaya) semesters in order to become eligible for the award of Ph. D. Degree provided that a calculation for the maximum time limit, the period shall be counted from the date of admission regardless of the semester cancelled/repeated for any reason. Students can submit the thesis during 6<sup>th</sup> semester for further processing to enable them to complete their degree programme within 6 semesters.

- 7.02 In order to become eligible for Ph.D. degree, student shall have to pass a minimum of 75 credits and earn a minimum of 7.00 OGPA on a 10 point scale, provided that a minimum of 30 credits should have been earned through course work. In Faculty of Veterinary Sciences out of these 30 credits a minimum of 19 credits including seminars (2 credits) should be from the major courses of the department and a

minimum of 11 credits from minor and supporting course(s) of other departments to be selected from any one of the allied subjects as per ICAR PG Curricula and syllabi 2009 (minimum 06 from minor and 03 from supporting). However for Faculty of Dairy Technology out of these 30 credits, a minimum of 17 credits including seminars (2 credits) should be from the major course (s) of the department and a minimum of 13 credits from minor and supporting courses of other departments to be selected from any one of the allied subjects as per ICAR PG Curricula and syllabi 2009. In addition, a minimum of 45 credits shall have to be earned by the student through research programme and by submitting an acceptable thesis. On recommendation of the Advisory committee, the student may be required to take additional courses over and above the minimum requirement of 30 credits.

- 7.03 The semesters cancelled on account of failure to register in time, withdrawal, offering of less than permissible credit load, dropping by student on his own, use of unfair means and any other reason shall not be counted towards prescribed minimum duration requirements.
- 7.04 A students whose semester (s) has/have been cancelled for reason given in subsection 7.03 above shall be entitled to resume his/her studies in the subsequent semester as and when the courses are available. However, the total period of withdrawal/gap should be with adequate justification and it shall not exceed 4 semesters.
- 7.05 A student shall normally be permitted to register for a minimum of 10 credits with a maximum of 15 credits in a semester, Provided that the Dean of the College may allow registering courses of 5 credits, in addition to maximum 15 credits for Ph.D. degree programme.
- 7.06 The semester of a student who has taken less than 10 credits in a semester shall be treated as cancelled and it shall not be counted towards minimum duration requirement.
- 7.07 Withdrawal/ dropping and substitution of courses may be permitted by the Dean of the college on application made by the student, duly recommended by the Major Advisor/Head of the Department, only within one week from the Date of Mid-term examination.

## **8.0 Medium of Instructions**

- 8.01 Medium of instructions for all courses in all the faculties shall be English.

## **9.0 Attendance requirements**

A student failing to secure a minimum of 75% attendance separately in the theory and practicals in a course shall not be permitted by the course teacher to appear in the final examination of the course. Course teacher will essentially notify the attendance of students in the first week of every month under intimation to the Head of the Department/ Dean of the College. The shortage of attendance shall be notified by Head of Department/Course teacher under intimation to the Dean 7 days prior to the commencement of examination.

- 9.01 The Dean of the College may condone the shortage of attendance up to 5 per cent on valid grounds on the recommendation of the Head of the Department.
- 9.02. If a student falls short of attendance in any course(s) or practical(s) he/she shall be treated to have been withdrawn from that course(s).
- 9.03 If all the students of a class remain absent en masse from all the scheduled classes for a continuous period, exceeding 10 days in a semester, the semester shall be cancelled and the fee etc., paid by the students shall be forfeited. It will also not count towards duration requirement.
- 9.04 Dean of the College shall notify the non-eligibility of students not to appear in the examination 3 days in advance from the commencement of the final theory

examination and a notice to this effect shall be displayed on the notice board of the college.

9.05 A student who has completed attendance requirements and fails to appear in the practical or theory examination or in both shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card/ marksheet, however, the same will be indicated as “Ab” (for Absent) there in.

**10.0 Mode of examination and evaluation, continuance, dropping and re-admission of student**

10.01 The teacher of a course shall be responsible for evaluation of the student’s performance by internal system of evaluation.

10.02 Evaluation of a student will be done on 10- point grade scale.

10.03 Students obtaining grade point of less than 6.0 on a 10-point scale in a course will be declared as “failed”. The student shall repeat such course(s)

10.04 The marks obtained in the repeat course shall be substituted while calculating the OGPA ignoring the marks of failed courses(s).

10.05 Each course shall carry a maximum of 100 marks for the purpose of grading as indicated below:

S.No.	Examination	Marks
(i)	<b>Courses containing both theory and practical components:</b>	
	Two Quizzes(05 mark each)	10
	Mid-Term examination (one hour)	20
	Two Assignments (10 marks each)	20
	Final Examination(80% subjective & 20% objective)	50
	Total	100
	Practical examination	50
(ii)	<b>Course containing only theory components:</b>	
	theory	
	Two Quizzes( 05 mark each)	10
	Mid-term examination (one hour)	20
	Two Assignments(10 marks each)	20
	Final Examination(80% subjective & 20% objective)	50
	Total	100
(iii)	<b>Course containing only practical components:</b>	
	Practical	50
	Total	50

10.06 Answer books of all quizzes, assignments, mid-term examinations should be kept under safe custody with the course teacher and the answer books of final theory examinations of course work be kept with the Dean of the College for a period of one year. The course teachers will submit the results of the courses in the prescribed Instructor Result Slip (**Annexure -V**) through the Head of the Department to the Dean of the college.

10.07 If a student fails to appear in examination either in theory or practical, he/she shall be deemed to have failed in the theory paper or practical as the case may be and shall be awarded zero marks while calculating OGPA in the Semester Report Card/ mark-sheet, however, the same will be indicated as “Ab” (for absence) there in.

10.08 If a student fails to obtain the minimum overall grade point average (OGPA) of 6 out of 10 at the end of 2 semesters of Ph.D. degree programme, he/she shall have to repeat the same class. Entire performance of a repeat student during the previous academic

session shall be cancelled and this period shall not be counted for duration requirements.

The academic regulations, courses and fee structure as applicable to freshly admitted students of that year would be applicable to repeat students also.

- 10.09 If repeat students of first year class of Ph.D. degree programme fail to obtain a minimum 6 out of 10 OGPA within 2 consecutive sessions, he/she will be dropped from the rolls of the university by the Dean of the college.
- 10.10 A student of Ph. D. Degree programme having a minimum OGPA 6.5 but less than 7.0 at the end of 2 semesters shall be placed on “*Academic Probation*” and shall be permitted to re-register the courses (Theory and Practical) as may be necessary to raise his/her OGPA up to 7.0 or above, along with the higher level Courses, when such courses are available during the regular semester programmes. There shall be no supplementary examination. Marks obtained while repeating such courses (Theory and Practical) shall substitute the previous marks.
- 10.11 A student of second year will continue to be treated on “*Academic Probation*” until he/she obtains a minimum of 7.0 OGPA.
- 10.12 The students who are on Academic Probation will register the requisite courses along with regular students in the beginning of next available semester when the courses are offered and he/she will be required to pay the examination fee of the such courses in addition to the full fee for the courses of the regular semester as and when decided by the University.

#### **11.0 Retotalling and revaluation of marks**

- 11.01 There shall be no revaluation of answer books. However, evaluated answer books may be shown to students individually on request.
- 11.02 Retotalling of marks shall be permitted within 7 days from the date of declaration of results and on payment of fee for retotalling as prescribed by the University from time to time.
- 11.03 No retotalling shall be allowed in case of scripts of practical, field work, sessional work, test and project report etc. submitted as a part of the examination.

#### **12.0 Comprehensive examination**

The shall be a comprehensive examination consisting of Written followed by an oral examination

##### **(A)Written Comprehensive Examination**

- 12.01 A written comprehensive examination will be conducted on completion of 75 percent of the approved course work with an OGPA of not less than 7.0. The process of examination will be completed within one month after the start of the second year or in subsequent semester as per the above mentioned eligibility.
- 12.02 The student shall be eligible for written comprehensive examination by applying through Head of Department to the Dean of the College in a particular semester by paying the prescribed fee.
- 12.03 The written comprehensive examination will involve written examination to be conducted in major and minor subjects separately by the Major and all other members of the advisory committee and subject teachers. The Head of the Department in consultation with the Major advisor shall finalize a panel of 5 examiners not less than the rank of Associate Professor/ Senior Scientist in each field. The major advisor will forward the panel(Annexure-VI) through the Head of the Department, Dean of the College to the Director of Instructions for approval of the external examiner one each for Major and Minor subjects in the last month of the second semester of first year. The Director of Instructions will get the approval of the external examiners from the Vice Chancellor. There will be one paper of 100 marks (70 marks for major and 30 marks in

minor field). The papers will be set internally by the by the Head of the Department and subject teachers. The question paper of the written comprehensive examination should be subjective type and of three hours duration. The question paper shall be so designed that these tests judge the overall comprehension of the student in major and minor field. The sealed questions papers should be submitted by the Head of the Department to the Dean of the college. The Dean of the college will organize the written comprehensive examination for all disciplines at a time. The sealed answer books will be sent to the approved external examiners for evaluation to be done within 15 days of the receipt. Qualifying marks would be 60% in major and minor, separately. The external examiner will award S (Satisfactory) or US (Unsatisfactory) grade accordingly in the confidential result slip (Annexure- VII). The compiled result tabulation sheet (Annexure- VIII) of the students of individual subjects would be forwarded by the Dean of the college to the Registrar through the Director of Instructions. The result will be notified by the Registrar.

### **(B) Oral Comprehensive Examination**

- 12.04 If the performance in the written comprehensive examination is satisfactory in each major and minor subject, separately, the oral comprehensive examination will be conducted by the Advisory committee and one external examiner as approved for the Written Comprehensive Examination for the Major Field.
- 12.05 The external examiner along with advisory committee shall conduct the oral examination and shall award Satisfactory "S" and Unsatisfactory "US" grade in the prescribed format (**Annexure- IX**). The same is to be forwarded to the Dean of the college for its transmission to the Registrar through the Director of Instructions. The result will be notified by the Registrar.
- 12.06 A student, who abstains from or fails in the comprehensive examination(written/oral), shall have to reappear in the comprehensive examination after at least three months by paying the prescribed fee.
- 12.07 A student shall be given a maximum of 03 attempts in written and oral examination each to clear the comprehensive examination. If the student still fails to clear either in written or oral examination, admission of such students shall be cancelled. However, he shall be allowed to seek re-admission.

### **13.0 Submission of Thesis**

- 13.01 After the completion of research work the student shall deliver a thesis seminar to the satisfaction of the Advisory Committee. Thereafter, the student will be permitted to write the thesis following the prescribed manual for style of thesis writing
- 13.02 Head of the department in consultation with Major Advisor shall submit a panel of 5 external examiners (**Annexure- X**) along with details of the student (**Annexure- XI**) and three copies of the thesis abstracts to the Dean of the college at least 2 months before the probable date of submission for onward transmission to the Director of Instructions for getting approval of Honourable Vice-Chancellor.
- 13.03 The student will submit two copies thesis in loose bound form to the Head of the Department along with prescribed certificate from the Advisory Committee for the delivery of the thesis seminar (**Annexure- XII**), three copies of the thesis abstracts. Along with the thesis, the student will have to submit an acceptance letter for one research paper and proof of submission of another research paper from the National or International journal out of the thesis research work. The major advisor will enclose a certificate to this effect along with the copy of the acceptance letter and submitted research paper.

## 14.0 Evaluation of Thesis

- 14.01 The thesis submitted in partial fulfilment of the Ph.D. degree shall be evaluated by two external examiners.
- 14.02 The examiner of Ph.D. degree thesis evaluation and viva voce examination will not be below the rank of Associate Professor or equivalent.
- 14.03 After getting the approval of the Honourable Vice-Chancellor, the Director of Instructions shall send thesis to 02 external examiners. If both the external examiners recommend the thesis for acceptance by the University for award of degree in the prescribed evaluation report (**Annexure- XIII**), the student shall be subjected to viva-voce examination (to be notified by the Director of Instructions) by the examination committee consisting of advisory committee and one external examiner. The Dean of the college/ Director of Instructions may also participate in the viva-voce examination. The degree shall be awarded on the unanimous recommendation of the Examination committee, in regard to the thesis and the performance of the student in the final viva-voce examination (**Annexure- XIV**).
- 14.04 After final viva-voce examination the student shall submit 5 copies of thesis in hard bound form (with CDs signed by the Major advisor) along with copies of abstracts to the Major Advisor. The major advisor will forward the same along with thesis evaluation reports from the two examiners (in two copies), certificate of the thesis and viva-voce examination (**Annexure-XIV**), Confidential Result Slip for the Doctoral Research Credits (**Annexure-XV**) and Certificate from the major advisor and the Head of the Department regarding incorporation of the comments/suggestions, if any, in the thesis as per thesis evaluation report of the external examiner (**Annexure-XVI**), to the Dean of the College for its onward transmission to the Director of Instructions.
- 14.05 The Director of Instructions, after verifying the eligibility of the student, will forward one copy of the signed thesis along with all enclosures to the Registrar for notification of the result of the student. After receiving the copy of notification of the result along with the thesis of the student, the Director of Instructions will retain one copy of the thesis for the Vishwavidyalaya library and return the other four copies to the Dean of the college. The Dean of the college will forward the three copies of the thesis to the Head of the Department and one to the college library. The Head of the Department will retain two copies for the Department and the major advisor and the last copy will be handed over to the concerned student.
- 14.06 If both the external examiners reject the thesis, the student shall not be eligible for the award of degree.
- 14.07 In case both or one of them suggest revision, the thesis shall be revised by the student and shall be sent to the same examiner for evaluation. If any of the examiners does not recommended for acceptance, the thesis shall be sent to the third examiner as approved by the Hon'ble Vice-chancellor. If the third examiner recommends the thesis acceptance, the viva-voce shall be conducted by one external examiner as approved by the Hon'ble Vice-Chancellor. If the third examiner does not recommend for acceptance, the student shall not be eligible for the award of degree.
- 14.08 If the performance of the student in viva voce examination is not up to the mark, he/she shall be required to re-appear for viva-voce after 3 months. If the performance of the student is not up to the mark even after third time, he/she will not be eligible for award of degree.

## **15.0 Conduct of examination and prevention of unfair means.**

- 15.01 a. The Superintendent of examination shall make proper seating arrangements to ensure prevention of using unfair means, while making seating arrangements. The superintendent should ensure that at least one invigilator is posted for every 10 students.  
Minimum of two invigilators must be posted in each examination hall in order to make proper invigilation. Seating arrangements may be such that two examinees offering different courses, sit one after another.
- b. The University shall appoint flying squad for smooth conduct of examination.
- c. The flying squad shall have the authority to visit any college under its jurisdiction at any time during examinations. It will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, it will take appropriate decision as per rules.
- d. A student appearing in examination is required to keep and show on demand the Identity Card during the course of examination and obey instructions given by the teachers/invigilators/members of the flying squad/Superintendent/ Assistant Superintendent. Otherwise, he/she may be expelled from appearing in the examination.
- e. Students shall not carry any papers, books, notes or mobile phone etc., which might possibly be of assistance to him/her as unfair means in the examination hall. Every student shall handover to the invigilator(s) such papers, books or notes, or mobile phone etc., which he/she may find in possession of the student before start of the examination. The invigilators as well as member of the flying squad, Superintendent and Assistant Superintendent can also search the pockets/ clothes of the examinees for any unfair means.
- f. Any student having in his/her possession or accessible to him/her papers, books, notes or mobile phone etc., which might possibly be of assistance to him/ her as unfair means or found giving or receiving assistance or copying from any paper, book, note, mobile phone or allowing any other student to copy from his/her answer books, writing either on blotting papers or any other paper during the examination or using or attempting to use any other unfair means and not informing the invigilator about the notes or any material pertaining to the examination paper found to have been written on the desk or table, or any part of his/her body, clothes etc. shall be liable for punishment.
- g. No student shall write answers on any paper other than the supplied to him/her by the College/ University.
- 15.02 If a student is temporarily incapable and/or unable to write the answers himself/herself, the Superintendent may provide a writer to assist the examinee. The writer will be from the ministerial cadre who shall not be an Veterinary/ Engineering/ Dairy Technology student.
- 15.03. (a) When the invigilator or member of a flying squad, Assistant Superintendent/ Superintendent notices a student indulging in any act of unfair means, he shall seize the paper or book or material if any, from the student or take search of a student in person and shall invariably demand a written statement of the student concerned for using unfair means.
- (b) If a student refuses to give his/her statement, he/she shall be asked to record in writing his/her refusal to give a statement. If he/she refuses to do even that, fact shall be noted duly witnessed by at least one member engaged in



invigilation. The invigilator shall however, write his/her remarks on the answer paper and affix his/her signature and the student shall be sent out of the examination hall and shall not be allowed to take further examination in that course.

- 15.04. (a) The student, found attempting or using unfair means in the semester (first or second) examination shall be declared failed in all the registered and repeat papers of that academic year (both the semesters). Such student shall have to repeat the whole academic year again. The action will be taken by Dean/Principal of the college with due information to Director of Instructions and Registrar.
- (b) During the course of evaluation if the evaluator reports to the Dean that the student(s) has /have used unfair means, the student(s) shall be declared as failed in that course and he/she can register that course as and when it is offered.
- (c) Students, who walk out from the examination hall in mass just after they receive the question paper or within the scheduled time of examination or abstain from the scheduled examination shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card/mark-sheet, however, the same will be indicated as “Ab” (for Absent) therein.
- (d) If a student threatens invigilator/teacher or Assistant Superintendent/Superintendent /Officer or member(s) of flying squad while using or attempting to use unfair means, he/she shall be liable to be debarred from examination/ registration for a minimum of 2 semesters by the Dean.
- (e) If a student makes signature on his/her answer book or any kind of identification marks, his/her answer book shall be cancelled and he/she will be awarded zero marks in that course.
- (f) If a student resorts to measures to disrupt the examination or indulges in impersonation he/she shall be finally dropped from the rolls of the University.
- 15.05 The Dean of the college shall be final authority to award punishment for unfair means. In case of punishment due to use of unfair means no appeal shall be entertained.
- 15.06 The semester(s), which has been cancelled as a punishment shall not be counted towards the residential requirement.
- 15.07 A student with more than one proven case of using unfair means or act of misconduct of serious nature in the examination hall shall be dropped from the rolls of the University by the Dean concerned.

## **16.0 Regulations of student conduct and discipline**

- 16.01 The students shall obey the rules, regulations and orders of the University authorities for maintenance of discipline. It shall be presumed that students shall comply with these rules. Failure to comply with these rules will make the students liable for disciplinary action including the student’s expulsion from the University/College. The decision of the University authority in this regard shall be final and binding on the students and their guardians. All students shall sign a declaration to the effect that he/she shall submit to the disciplinary jurisdiction of the University authorities and shall observe and abide by the rules and regulations made from time to time in this regard and orders passed by the University authorities.
- 16.02 The following shall constitute the acts of discipline, misbehaviour and misconduct on the part of the students.
- a. Keeping any fire arms, lethal weapons in the room or out-side and use of these.

- b. Keeping or using intoxicants in any room.
  - c. Ragging, bullying or harassing of students.
  - d. Demonstrations in any form including processions and meeting.
  - e. Abusing
  - f. Use of violence.
  - g. Showing or causing to show any disrespect to staff members, (employees/officers) of the University, teachers, hostel management and other authorities of the College/University.
  - h. Disturbing other students in their studies.
  - i. Damaging any University property.
  - j. Disorderly behaviour.
  - k. Organizing meetings other than those authorized by the college/University authorities.
  - l. Any act specifically and lawfully forbidden by the officers of the University, teachers, hostel management and other authorities of the University/ college.
  - m. Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other student or the employee of the college or University or a guest or visitor of the college/ university.
  - n. Obstructing the vehicular traffic on the campus and high-ways, misbehaving with teachers and other citizens, looting shops, picking-up quarrels with other citizens and similar other antisocial activities.
  - o. Taking part in political activities and organizing themselves in groups or associations, which are against the interest of the University and the nation.
  - p. Disobedience of the rules framed for management of the mess in the hostel.
- 16.03 Any student involved in the act of indiscipline, misbehaviour or misconduct is liable to be punished for the same after giving him reasonable opportunity of self-defence.
- a. The teacher/ warden/ advisor has power to admonish, warn or reprimand the students verbally or in writing. A report of such punishment awarded shall be sent in writing to the Dean of the College for record and use, if needed, in future.
  - b. Teachers of the University and other officers and employees shall prevent the students from misconduct, misbehaviour, breach of discipline or infringement of rules and shall send report in writing to the Dean of the College concerned for further necessary action, in case the matter is beyond their powers of awarding punishment. The Dean, if required, shall report the matter to the Registrar, if it is beyond his/her power to award the punishment.
  - c. All reported cases of serious nature of the act of indiscipline, misconduct, misbehaviour by the students shall refer to the college disciplinary committee constituted by the Dean of the College. The chairman of the college disciplinary committee should be the Dean and not any senior Professor/staff of the college. This is essential to maintain strict discipline and take immediate action in the matter. Based on the recommendations of the committee Dean shall issue necessary orders of punishment with copies to all concerned officers of the University. Dean Student's Welfare shall be one of the members of the disciplinary committee of all the college of the University. Dean Student's Welfare shall be one of the members of the disciplinary committee of all the constituent colleges of all the faculties in the University.
  - d. Before awarding punishment, if desired, the parents /guardian of the students should be informed about the established act of discipline.

16.04 **Punishments:** Punishment as under will be awarded on the gravity of the misconduct.

- a. Levy of punitive fine, individually or in groups up to Rs. 10,000/- depending upon the gravity of the act of indiscipline including ragging. If the fine is not paid, the registration of the student(s) shall be cancelled.
- b. Dismissal from the hostel.
- c. Temporary suspension from the University/College.
- d. Expulsion from the University/college up to rustication.
- e. Placing the student on CONDUCT PROBATION. If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION by the concerned Dean for a specific period, which could be for the entire degree programme. During the period of this conduct probation the student shall stand debarred from representing the college or University in any meet, tournament, youth festival, cultural competition, railway concession etc. and shall also remain suspended from any stipend/scholarship/fellowship. In case of conduct probation of the student for entire degree programme, it may be reviewed after one year by the Dean of the College in consultation with the disciplinary committee. If during the conduct probation the student further indulges in the act of indiscipline he/she shall be rusticated by the Dean of the College.
- f. The loss or damage to any property/ equipment of the campus as a result of demonstration/strikes resorted to by the students, shall be recovered either directly from the persons specifically identified where possible, or else collectively from such group of students which are responsible for organizing the demonstrations/strike. The powers of awarding punishment to the students shall be vested with the Deans of the Colleges whose decisions shall be final and binding except in case of expulsion for one full semester or a longer period and rustication from the University. In such cases expulsion or rustication will be effected as per the regulations laid down in the next section.

16.05 **Regulations regarding expulsion or rustication from University**

- a. Expulsion implies removal of the student from the college rolls for a period of one semester or more where rustication amounts to permanent removal of the student from the University rolls.
- b. Under the existing rules and regulations of the University, expulsion of a student in the first semester or second semester of a year amounts to his/her expulsion for both the semesters. In either of these cases the expulsion amounts to removal of the student from the college for a period of one year. On the other hand, if a student continuing in the second semester of one year is expelled for two semesters, it implies his removal from the college for two years. If such a student is expelled for three semesters, still it will amount to his/her removal from the college for a period of two years.
- c. The Dean on the basis of established charges against a student as per report of the college disciplinary committee shall have the powers to expel or rusticate a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college in consultation with Dean Student's Welfare.
- d. The cases of expulsion and rustication shall be communicated to the Registrar by the Dean of the constituent college immediately after expulsion or rustication.
- e. The Dean may revise his decision within 15 days of the date of passing order of expulsion or rustication on an appeal by the student(s). The revised decision

together with reasons shall be communicated to the Registrar for placing before the Vice-Chancellor.

- f. If no revision takes place, the student/students may appeal to the Vice-Chancellor for redressal of the grievances when punishment amounts to rustication from the University.
- g. The Registrar should notify the order of expulsion/rustication of the student from the constituent college immediately after the expiry of 15 days period allowed to the Dean for revision of the decision.
- h. When facts come to the knowledge of the Vice-Chancellor, which makes him think that the order of the Dean requires revision, the Vice-Chancellor may revise the order of the Dean. The revised decision together with reasons shall be communicated to the Dean. The decision of the Vice-Chancellor shall be final.

### 17.0 Calculation of OGPA\*

Particulars	Symbol	Formula	I	II	III	IV	V	VI	Total
Credits			1(1+0)	1(0+1)	2(1+1)	3(2+1)	4(3+1)	4(2+2)	15
Marks obtained in theory out of 100	A	-	62	-	62	70	56	40	-
Marks obtained as per credit	B	$B = (A \times \text{Theory credits}) / 2$	31	-	31	70	84	40	-
Marks obtained in practical out of 50	C	-	-	30	40	36	28	30	-
Marks obtained as per practical credit	D	$D = C \times \text{Practical credits}$	-	30	40	36	28	60	-
	E	$E = B + D$	31	30	71	106	112	100	-
	F	$F = 50 \times \text{credits}$	50	50	100	150	200	200	-
	G	$G = E / F$	0.62	0.60	0.71	0.7066	0.56	0.50	-
Percentage	H	$H = G \times 100$	62	60	71	70.66	56	50	-
Grade Point	I	$I = H / 10$	6.2	6	7.1	7.06	5.6	5	-
Credit point	J	$J = I \times \text{credits}$	6.2	6	14.2	21.18	22.4	20	89.98
OGPA	K	$K = \frac{\text{total } J}{\text{Total credits offered}}$	-	-	-	-	-	-	5.99

\* Benefit of rounding off does not apply in calculation of OGPA

\* (1+0) : (Theory credits + Practical credits)

## 18.0 Receipt of Academic Regulations

A receipt of Academic Regulations shall be obtained duly signed by each student at the time of admission in a standard format as below:

### RECEIPT TO BE SIGNED BY THE STUDENTS

I \_\_\_\_\_, S/o \_\_\_\_\_  
Resident of Village /town \_\_\_\_\_ District \_\_\_\_\_  
Now a student of the Class \_\_\_\_\_ of the College of  
\_\_\_\_\_ hereby acknowledge receipt of the  
Academic Regulations 2013 today the \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_.

I also, hereby declare that I shall submit myself to the disciplinary jurisdiction of the College and the University and shall observe and abide by these rules and such other rules, revised/added/ amended from time to time.

Date

**Signature of the student**

**ANNEXURE- I**

**Department of** \_\_\_\_\_

**College of** \_\_\_\_\_

**To,**

**The Director of Instructions,**

**C.G.K.V., Durg (C.G.)**

Through: Dean, \_\_\_\_\_

Sub: Proposal for advisory committee of Ph.D. Degree Programme

Following advisory committee is proposed for Mr./Ms. \_\_\_\_\_

Roll No. \_\_\_\_\_ admitted during academic session 20 - 20 in the  
subject \_\_\_\_\_

S.No.	Particular	Name of the faculty member	Designation and department
1.	Major Advisor		
2.	Member from department		
3.	Member from minor department		
4.	Member from supporting/other department		
5.	Head of Department		

Submitted for kind approval.

Date

**Signature of Head of the Department**

**ANNEXURE- II**  
**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA, DURG (C.G)**  
**PROGRAMME OF COURSE WORK FOR POST GRADUATE STUDIES**

To,  
**The Director of Instructions,**  
 C.G.K.V.,  
 DURG (C.G.).

The committee in charge of work of \_\_\_\_\_ admitted to Ph.D. programme in the College of \_\_\_\_\_ & majoring in \_\_\_\_\_ after a conference with him, submit the following statement and recommendations:

Field of investigation for thesis:  
 His Minor & Supporting fields:

ACADEMIC QUALIFICATIONS PRIOR TO JOINING THE UNIVERSITY

Class/Degree	Year of Passing	Division	% Marks	University/Board	Major Subject
X					
XII					
UG					
PG					

UNDERGRADUATE & MASTERS PREPARATION FOR THE MAJOR AND MINOR FIELDS

S.No.	Course or Subjects taken	Course No.	Credit	Marks %	
				Theory	Practical
	<u>Major</u>				
	<u>Minor/ Supporting:</u>				

PREVIOUS POST- GRADUATE TRAINING IF ANY FOR MAJOR & MINOR FIELDS

Courses/ Subjects	Course No.	Credit Hours	Marks out of 100

COURSES TO BE COMPLETED BY THE STUDENT TO MEET POSTGRADUATE REQUIREMENT

Classification of courses	Course No.	Titles of the Courses	Credits Hr
1. Deficiencies to be Completed			
2. Major courses			
3. Supporting major courses			
4. Minor/supporting courses			
5. compulsory non-credit courses			

Total credits

(Major + Seminar + Research)=	
(Minor+Supporting)=	
Grand total	

**ADDITIONAL INFORMATION BIO-DATA**

Name:

Father's Name:

Date of Birth :

Language Profile:

Category:

Extra Curricular Activities:

Training Experience:

Permanent Address:

**ADVISORY COMMITTEE**

**Major Advisor :** \_\_\_\_\_  
**& Chairman**

**Members:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Forwarded in **quadruplicate** to the Director of Instructions, CGKV, Durg (C.G)

\* the student's bio-data must appear on the page of approval.

**Head of Department / Section** \_\_\_\_\_

**Dean** \_\_\_\_\_

Approved / Not Approved and Returned

**Director of Instructions, C.G.K.V., Durg (C.G.)** \_\_\_\_\_



**ANNEXURE-III**

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA, DURG (C.G.)**

**Synopsis of Thesis Problem of Post-graduate (Ph.D.) Student**

**Department of \_\_\_\_\_**

**College of \_\_\_\_\_**

**Name of the student :**  
**I.D. No. :**  
**Roll No. :**  
**Permanent Address :**  
**Major Subject :**  
**Minor Subject :**  
**Semester and year of Admission :**  
**Major Advisor :**  
**Title of the Research Problem :**  
**Objectives :**

**Technical Programme of Work:**

**Location of work : Department of \_\_\_\_\_ College of \_\_\_\_\_**  
**Experimental Design:**

**Statistical Analysis:**

**Collaboration with other departments:**

**References:**

**ADVISORY COMMITTEE**

**Major Advisor : \_\_\_\_\_**  
**& Chairman**

**Members:** 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

Forwarded in **quadruplicate** to the Director of Instructions, CGKV, Durg (C.G)

**Head of Department / Section \_\_\_\_\_**

**Dean \_\_\_\_\_**

Approved / Not Approved and Returned

**Director of Instructions, C.G.K.V., Durg (C.G.) \_\_\_\_\_**

**ANNEXURE IV**

**Certificate of delivery of synopsis seminar**

Certified that \_\_\_\_\_ Ph.D. student I.D. No. \_\_\_\_\_  
of College of \_\_\_\_\_ majoring in \_\_\_\_\_  
discipline has delivered his synopsis seminar on \_\_\_\_\_ during I/II semester of academic  
session \_\_\_\_\_

**Major Advisor**

**ANNEXURE V**

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA**

**COLLEGE OF \_\_\_\_\_**

**DEAN/REGISTRAR**

**INSTRUCTOR RESULT SLIP**

Class: Ph.D. (I/II/III Year) Session: 20 - Semester: I/II

Course No. Title: Cr. Hrs.: +

M.M.: Th(100)Pr(50)

S. N.	Roll No.	Marks obtained in Theory(100)										Marks obtained in Practical (50)	
		Two Quizzes (10)		Two Assignments (20)		Mid- term (20)		Final Exam (50)		Total (100)			
		Fig	words	Fig	words	Fig	words	Fig	words	Fig	words	Fig	words

Name of Examiner:

Date:

**Signature of Examiner**

**Signature of HOD/In-Charge**

(Kindly submit the total marks in round figure only)

**ANNEXURE VI**

Department of \_\_\_\_\_  
College of \_\_\_\_\_

Chhattisgarh Kamdhenu Vishvavidyalaya, Anjora ,Durg

CONFIDENTIAL

To,  
**The Director Instructions**  
Chhattisgarh Kamdhenu Vishvavidyalaya,  
Durg

Subject : Appointment of the External examiner for Written Comprehensive Examination of  
Mr/Ms \_\_\_\_\_, ID No. \_\_\_\_\_ for Ph.D.

In reference to above please find herewith the panel of examiners for approval.

For Major Subject

S.No	Name of the examiner with designation	Postal Address	Phone/Fax/E mail ID
1			Phone (Off) Phone(Res) Fax E mail
2			
3			
4			
5			

For Minor subject

S.No	Name of the examiner with designation	Postal Address	Phone/Fax/E mail ID
1			Phone (Off) Phone(Res) Fax E mail
2			
3			
4			
5			

**Signature and name of the Major Advisor**

**Head of the Department**

**Dean**

**ANNEXURE VII**

*Proforma for Confidential Result Slip of Comprehensive Examination (Written)*  
College of \_\_\_\_\_

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA  
DURG (C.G.)**

**CONFIDENTIAL RESULT SLIP  
Ph.D. Comprehensive Examination (Written)  
Major/ Minor Subject**

Academic Year \_\_\_\_\_  
Majoring Discipline \_\_\_\_\_

S.No.	Roll No.	Marks obtained Out of 70/30		Result (S/US)
		In figure	In words	

\*60% and above = Satisfactory(S); Less than 60%=Unsatisfactory(US)

\*Strike which ever is not applicable

**Name & Signature of External Examiner**

**ANNEXURE VIII**

*Proforma for sending result of Comprehensive Examination (Written)*

College of \_\_\_\_\_  
**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA  
DURG (C.G.)**

*Tabulation Sheet*

*Ph.D.*

*Academic Session :*

*Semester I/II*

S.No.	Roll No.	Majoring Discipline	Marks secured		Result S/US
			Major Out of 70	Minor Out of 30	

60% and above = Satisfactory(S); Less than 60%=Unsatisfactory(US) separately for major and minor

Prepared by :

Checked by:

**Dean**

**Director of Instructions**

**Registrar**

**ANNEXURE IX**

**Confidential Result of Oral Comprehensive Examination**

The External Examiner and the advisory committee constituted for the Oral Comprehensive Examination of \_\_\_\_\_ Ph.D. student I.D. No. \_\_\_\_\_ of College of \_\_\_\_\_ majoring in \_\_\_\_\_ has examined the student on \_\_\_\_\_ during I/II semester of academic session \_\_\_\_\_. His/her performance in the examination was Satisfactory/Unsatisfactory.

(Name & Signature)  
External Examiner

Advisory Committee

Name and Signature

1. Major Advisor and Chairman
2. Member
3. Member
4. Member

To be forwarded to the Dean for onward transmission to Director of Instructions

Department of \_\_\_\_\_

College of \_\_\_\_\_

**Chhattisgarh Kamdhenu Vishvavidyalaya, Durg**

CONFIDENTIAL

To,

**The Director Instructions**

**Chhattisgarh Kamdhenu Vishvavidyalaya, Durg**

Subject : Appointment of the External examiner for \_\_\_\_\_, ID No. \_\_\_\_\_  
for Ph.D.

In reference to above please find enclosed herewith the details of the student along with 4 copies of the thesis abstract for the appointment of the thesis examiner along with the panel of examiners. The title of the thesis is

\_\_\_\_\_

Thanking you,

Yours sincerely,

Signature and name of the Major Advisor

Enclosed :

Detail of the student

4 copies of the abstract

Panel of examiner

**Head of the Department**

**Dean**

**Panel of examiner for thesis Evaluation & Viva-Voce**



Name of the student:

I.D.No.:

Programme: Ph.D. Majoring Discipline \_\_\_\_\_

<i>Thesis Title</i>			
<b>Major Subject:</b>			
<b>S.No</b>	<b>Name of the examiner with designation</b>	<b>Postal Address</b>	<b>Phone/Fax/E mail ID</b>
<b>1</b>			<i>Phone (Off) Phone(Res) Fax E mail</i>
<b>2</b>			<i>Phone (Off) Phone (Res) Fax E mail</i>
<b>3</b>			<i>Phone (Off) Phone (Res) Fax E mail</i>
<b>4</b>			<i>Phone (Off) Phone(Res) Fax E mail</i>
<b>5</b>			<i>Phone (Off) Phone (Res) Fax E mail</i>

**Head of the Department**

**ANNEXURE XI**

**Details of student to be sent with the Panel of Thesis Examiner and Thesis abstract**

1. Name of the student:
2. I. D. Number:
3. College:
4. Date of first registration:
5. Whether regular or in-service student:
6. Title of thesis
7. Major Subject
8. Date of approval of advisory committee:
9. Whether course credit completed or not:
10. The OGPA of course credits
11. Ratio of credits of major and minor/supporting
12. Expected date of submission of thesis:
13. If submitted after due date, whether permitted to that extent:
14. Date of oral comprehensive examination:
15. Result of oral comprehensive examination:

Major Advisor: Name and signature

Members of advisory committee: Names & Signature

Whether panel of examiner submitted: Yes/No

**Head of the Department**

**ANNEXURE XII**

## Certificate of Delivery of Thesis Seminar

Certified that \_\_\_\_\_ Ph.D. student I.D. No. \_\_\_\_\_  
of College of \_\_\_\_\_ majoring in \_\_\_\_\_  
discipline has delivered his thesis seminar on \_\_\_\_\_ during I/II semester of academic  
session \_\_\_\_\_. All suggestions have been incorporated in the thesis.

Name and Signature

1. Major Advisor and Chairman
2. Member
3. Member
4. Member



**ANNEXURE XIII**  
**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA**  
**DIRECTORATE OF INSTRUCTIONS**  
**DURG (C.G.)**  
**Format for Examiner's Report on Ph.D. Thesis**

(Report should be submitted in duplicate)

Academic Year.....

**PART- I**

1. Name of the Student \_\_\_\_\_
2. Subject \_\_\_\_\_
3. College \_\_\_\_\_
4. Thesis title \_\_\_\_\_

**A. Technical Evaluation of Thesis**

1. Review of Literature \_\_\_\_\_
2. Research Techniques or Methodology \_\_\_\_\_
3. Result and their Interpretation \_\_\_\_\_

**B. Presentation of Data**

1. Clarity of Expression \_\_\_\_\_
2. Tabulation and Summarization of Data \_\_\_\_\_
3. Illustration, Curves, Graphs, Histogram, Photographs etc. \_\_\_\_\_

**C. Language and Grammar**

1. Correctness \_\_\_\_\_
2. Punctuation etc. \_\_\_\_\_

**D. General remarks about the thesis including items not covered above like selection of the subject practical application modification and suggestions for further work etc.**

**E. Whether the thesis should be accepted or not:**

1. Accepted as submitted \_\_\_\_\_
2. If accepted with modification, give comments on improvements required. \_\_\_\_\_
3. If not accepted, suggestions for rewriting, further work, resubmission \_\_\_\_\_

**F. Whether this research is a valid contribution**

1. Of value as basic research \_\_\_\_\_
2. Of value as applied research towards betterment of Veterinary Science /Dairy Technology \_\_\_\_\_

Name and Address of Examiner

Signature of Examiner

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA  
DIRECTORATE OF INSTRUCTIONS  
DURG (C.G.)**



**Format for Examiner's Report on Ph.D. Thesis**

(Report should be submitted in duplicate)

**PART- II**

1. **Name of the Student** \_\_\_\_\_
  2. **Subject** \_\_\_\_\_
  3. **College** \_\_\_\_\_
  4. **Thesis title** \_\_\_\_\_
- 
- 

<b>A. Technical Evaluation of Thesis</b>	<b><u>Maximum Prescribed</u></b>	<b><u>Marks Awarded</u></b>
1. Review of Literature	5	
2. Research Techniques or Methodology	10	
3. Result and their Interpretation	10	
<b>B. Presentation of Data</b>		
1. Clarity of Expression	5	
2. Tabulation and Summarization	5	
3. Illustration, Curves, Graphs, Histogram, Photographs etc.	5	
<b>C. Language and Grammar</b>		
1. Correctness	5	
2. Punctuation etc	5	
<b>Grand Total</b>		<b>50</b>

---

(Note: Minimum passing marks are 70%)

**Name & Address of examiner**

**Signature of Examiner**

**ANNEXURE XIV**

**CHHATTISGARH KAMDHENU VISHVAVIDYALAYA, DURG**

**CERTIFICATE OF THESIS AND VIVA VOCE EXAMINATION OF Ph.D.**

This is to certify that the thesis entitled -----  
-----

submitted by Shri/Ku./Smt./-----

student of Ph.D. Final year class in partial fulfillment of requirements of Ph.D. in the Department of --  
----- has been examined by us. The candidate was examined orally by us on date -----  
----- . The thesis and his/her performance in the viva-voce examination has been found  
satisfactory/Un-satisfactory. We recommend/do not recommend the acceptance of the thesis.

Signature of the External Examiner

Name -----

Address -----

Member's signature

- 1.
- 2.
- 3.
- 4.

**Signature of Major Advisor**

Forwarded to : The Dean for favour of further necessary action.

**Head of Department**

Forwarded to : The Registrar, CGKV, Durg for further necessary action.

**Dean**

**College of \_\_\_\_\_**

**APPENDIX XV**

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA**

**COLLEGE OF \_\_\_\_\_**

**DEAN/REGISTRAR**

**CONFIDENTIAL RESULT SLIP**

Class: Ph.D. (Final) Session: 20 - Semester: I/II

Course No. Title: Doctoral Research Cr. Hrs.: 0 + \_\_\_\_\_

Majoring Discipline \_\_\_\_\_

S.No.	Roll No.	Title of the thesis	Result S/US

Name:

**Signature of External Examiner**

Date:

**ANNEXURE XVI**

**CERTIFICATE FOR INCORPORATION OF SUGGESTIONS IF ANY OF THE EXTERNAL EXAMINER**

DEPARTMENT OF \_\_\_\_\_  
COLLEGE OF \_\_\_\_\_

**CERTIFICATE**

Certified that the thesis viva-voce in respect of \_\_\_\_\_

I.D. No. \_\_\_\_\_ student of Ph.D. in the discipline \_\_\_\_\_

has been conducted by external examiner on \_\_\_\_\_. The necessary corrections have also been incorporated in the thesis as per the comments/suggestion made by the advisory committee and/or external examiner.

Three copies of his/her thesis in hard bound form along with CDs (signed by major advisor) are being forwarded to the Dean through Head of the Department for its onward transmission to the vishwavidyalaya.

Dated:

Name and Signature

**Major Advisor**



**FORMAT- 1**

**OFFICE OF THE DEAN**

**COLLEGE OF** \_\_\_\_\_

**CERTIFICATE**

This is to certify that \_\_\_\_\_ I. D.  
No. \_\_\_\_\_ Roll No. \_\_\_\_\_ Ph.D. student majoring in  
\_\_\_\_\_ discipline was bonafide student during  
\_\_\_\_\_ of this college.

**Dean**

**(To be enclosed with the thesis submitted in hard bound form during onward transmission to  
the Vishwavidyalaya)**

**FORMAT- 2**

**COURSE COMPLETION VERIFICATION CERTIFICATE FOR Ph.D. STUDENT**

1. Name of student (in English) :
2. I.D.No.of the student :
3. Subject of the major study :
4. O.G.P.A. at the end of the course :  
programme (Out of 10.00 Scale )

5. Details

Passed/ earned credit

- A. Credits of Major Courses :
- B. Credits of Minor Courses :
- C. Credits of Thesis work :
- D. Total Credits of Course work : A+B

Thesis accepted or not accepted :

Title of Thesis :

The candidate has completed the Ph.D. in \_\_\_\_\_  
in \_\_\_\_\_ semesters (No.).

The total requirements of the programme have been, completed in the I/II semester of the session  
\_\_\_\_\_

Forwarded to: The Registrar, C.G.K.V, Durg for necessary action.

**Dean**

**(To be enclosed with the thesis submitted in hard bound form during onward transmission to the Vishwavidyalaya)**

**FORMAT- 3**

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA**

**COLLEGE OF \_\_\_\_\_**

**DEAN/REGISTRAR**

**INSTRUCTOR RESULT SLIP**

Class: Ph.D. (I/II/III) Session: 20 - Semester: I/II

Course No. Title: **Doctoral Research** Cr. Hrs.: 0 + \_\_\_\_\_

Majoring Discipline \_\_\_\_\_

S.No.	Roll No.	Result

Name:

Date:

**Signature of Major Advisor**

**Signature of HOD/In-Charge**

**FORMAT- 4**

**CHHATTISGARH KAMDHENU VISHWAVIDYALAYA**

**COLLEGE OF \_\_\_\_\_**

**DEAN/REGISTRAR**

**INSTRUCTOR RESULT SLIP FOR NON CREDIT COURSE**

Class: Ph.D. (I/II/III)

Session: 20 -

Semester: I/II

Course No.

Title:

Cr. Hrs.: 0 + \_\_\_\_\_

Majoring Discipline \_\_\_\_\_

S.No.	Roll No.	Result (S/US)

Name:

Date:

**Signature of Major Advisor**

**Signature of HOD/In-Charge**